







# **ASANTE AKIM SOUTH MUNICIPAL ASSEMBLY**








## **ANNUAL ACTION PLAN-2023**








**Table 5.2: Composite Annual Action Plan, 2023**









Programme (PBB)	Sub- Programm e (PBB)	Broad Activities	Locati on	Timeframe				Cost (GH					Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborati ng
Development Dimension: <b>Economic Development</b>																
	Trade, Tourism and Industrial Developme nt	Support REP Activities	Munici pal wide							10,000. 00				✓	BAC	MA
		Provision of entrepreneur trainings and start- up kits for the youth	Munici pal wide							20,000. 00			✓		BAC/REP/ CD	MA
		Support local artisans	Munici pal wide							10,000. 00			✓		BAC/REP/ CD	MA
		Support tourism related activities	Munici pal wide							10,000. 00			✓		MPO/BAC	MA
		Facilitate the provision of training and business development services to SMEs	Munici pal wide						5,000.0 0	5,000.0 0			✓		BAC/REP/ CD	MA
		Complete of 2No. 10-units market stores	Ofoase								113,802 .01			✓		MPO/WOR KS







		Complete and rehabilitee 10 No. market stores	Obogu	←→				52,182.43			✓	MPO/WOR KS	MA
	<b>Agricultural Development</b>	Distribution of seedlings to farmers(PFJ) /Support for Planting for Export and Rural Development (PERD)	Municipal wide	←→				15,000.00			✓	Mun. Agric. Department	MA
		Train 25 women and 5 men on the preparation of organic fertilizer, processing of vegetables, unpolished rice, laundry soap and mushroom production	Municipal wide	←→				15,000.00	2,650.00		✓	Mun. Agric. Department	MA
		Monitoring of Agricultural activities	Municipal wide	←→			20,000.00	10,800.00			✓	Mun. Agric. Department	MA
		Organize Research Extension Linkage Committee session (RELC)	Municipal wide	←→				12,000.00			✓	Mun. Agric. Department	MA
		Organize 20 AEAs each to embark on	Municipal wide	←→				20,000.00			✓	Mun. Agric. Department	MA

		home and farm visit														
		Organize Training Programmes for 1,500 farmers on the correct application of Agro - Chemicals	Municipal wide							11,000.00				✓	Mun. Agric. Department	MA
		Organize demonstration on the use of PICs bags to store cereals to 150 farmers	Municipal wide							11,000.00				✓	Mun. Agric. Department	MA
		Farmer’s Day Celebration	Selected location							70,000.00				✓	Mun. Agric. Department	MA
Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost					Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborating
Development Dimension: Social Development																
	Health Delivery	Municipal Response initiative on Malaria	Municipal wide							38,145.97				✓	Health Directorate	MA
		Intensify Expanded Programme on Immunization	Municipal wide						2,000.00	10,000.00				✓	Health Directorate	MA

Social Service Delivery		Conduct CWC in all CHPS Zones to monitor the growth of children under 5years	All CHPS Zones	←→			15,000.00			✓		Health Directorate	MA
		Complete 1No. 2-storey 12No. offices with 2 Bays for Fire and Ambulance service	Juaso	←→				120,440.00			✓	MPO/WORKS/HEALTH DEPT.	MA
		Completion of 1No. Theatre, male & female wards, offices and washroom	Obogu	←→				292,703.26			✓	MPO/WORKS/HEALTH DEPT.	MA
		Complete 2No. CHPS compound	Yaw Barima & Amanf rom	←→			97,988.23				✓	MPO/WORKS/HEALTH DEPT.	MA
		Complete 1No. CHPs Compound	Dwend wenase	←→			508,702.59				✓	MPO/WORKS/HEALTH DEPT.	MA
		Procurement of medical equipment for Obogu Theatre	Obogu	←→			100,000.00				✓	MPO/WORKS/HEALTH DEPT.	MA
		Support to Covid-19 activities & public health emergency	Municipal wide	←→			40,000.00			✓		Health Directorate/EHD	MA

		Intensify HIV/AIDS Programmes	Municipal wide				25,000.00				✓	Health Directorate/ Focal Person	MA
	<b>Education, Youth and Sports</b>	Complete 1No. 3-Unit Classroom Block with Office, store, library and 4Seater KVIP Toilet	Tokwai				253,656.96				✓	GES/MPO/ Works	MA
		Completion of 2No. Modern KG at Obogu	obogu					34,593.15			✓	Mun. Agric. Department	MA
		Procurement of Mono and dual desks and Teacher's Tables and Chairs	Municipal wide				60,000.00	400,000.00			✓	GES/MPO/ Works	MA
		Complete 1 No. 3 unit classroom block with ancillary facilities	Attane Atta				169,260.76				✓	GES/MPO/ Works	MA
		Complete 1No. 3-Unit Classroom block	Breku				91,461.33				✓	GES/MPO/ Works	MA
		Complete 1No. -3 Unit Classroom block	Nnadieso				40,605.78				✓	GES/MPO/ Works	MA

		Complete 1No. 3-Unit Classroom block	Dansabonso				109,221.09				✓	GES/MPO/Works	MA
		Complete 1No. 3-Unit Classroom block	Komeso				12,794.83				✓	GES/MPO/Works	MA
		Complete 1No. 6-Unit Classroom block	Ofoase				51,286.27				✓	GES/MPO/Works	MA
		Construction of 1No. 3-Unit Classroom Block with Office, store	Dampong					302,233.75			✓	GES/MPO/Works	MA
		Monitoring of free SHS	Municipal wide				10,000.00				✓	GES/MPO/Works	MA
		Municipal Education Fund	Municipal wide				100,000.00				✓	GES	MA
		Independence Day celebration	Juaso				30,000.00				✓	GES	MA
	<b>Social Protection</b>	Advocacy and sensitization on issues of vulnerability and disability on radio station and selected communities	Municipal wide				10,000.00				✓	SW&CD	MA








		Child rights promotion and Protection activities	Municipal wide				6,000.00				✓	SW/CD/Legal Aid/CHRAJ/GPS/NGOs/GES	MA
		Organize community and stakeholders' collaborative engagements	Municipal wide				10,000.00				✓	SW&CD/D ev't Planning	MA
		Registration of persons with disability and other vulnerable groups in at least 5 communities and provide free NHI to them	5 communities				11,500.00				✓	SW&CD	MA
		Organize vocational skills training for 60 PWDs and indigenes	60 PWDs and indigenes				21,500.00				✓	SW&CD	MA
		Procure office equipment and stationaries	SW/CD office				10,000.00				✓	SW/CD	MA
		Organized gender based discrimination, domestic violence and women empowerment	selected communities				2,500.00				✓	SW/CD	MA











		campaigns at communities, radio station and information centres	and radio stations													
		Organized anti-teenage pregnancy, menstrual hygiene and child protection campaigns at communities, radio station and information centres	selected communities and radio stations							2,500.00				✓	SW/CD	MA
		Collaborate with NGO's, groups and departments to organize gender based discrimination, domestic violence and women empowerment campaigns (breast cancer awareness campaign, women involvement in governance) at communities, radio station and information centres	selected communities and radio stations							2,000.00				✓	SW/CD	MA
		Facilitate the provision of economic	PWDs							248,920.00				✓	SW/CD	MA

		empowerment, education and health support for at least 80 PWDs														
		Embark on periodic monitoring of Justice Administration cases, disbursed funds and administrative expenses	Municipal wide						5,000.00	14,550.00				✓	SW/CD	MA
<b>Programme (PBB)</b>	<b>Sub-Programme (PBB)</b>	<b>Broad Activities</b>	<b>Location</b>	<b>Timeframe</b>				<b>Cost</b>					<b>Programme Status</b>		<b>Implementing Institution/Department</b>	
				<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>GOG</b>	<b>IGF</b>	<b>DACF</b>	<b>DDF</b>	<b>Others</b>	<b>New</b>	<b>Ongoing</b>	<b>Lead</b>	<b>Collaborating</b>
<b>Development Dimension: Environment, Infrastructure and Human Settlements Development</b>																
<b>Environment, Infrastructure Delivery and Management</b>	<b>Natural Resource Conservation and Management</b>	Support to tree planting exercise	Municipal wide							10,000.00					Forestry/EHD/MOFA	MA
		Intensify the activities of forest guards	Municipal wide							10,000.00			✓		Forestry	MA
		Educational campaigns on environmental conservation. Eg bushfire	Municipal wide						2,000.00	10,000.00			✓		Forestry/EHD/MOFA	MA

	<b>Water and Sanitation</b>	Repair broken down bore holes	Municipal wide	←→			40,000.00				✓	Env. Health/Works/MPO	MA
		Procure Sanitation equipment, drugs and disinfection	Env. Health	←→			15,000.00				✓	Env. Health	MA
		Support to Solid and Liquid waste management	Municipal wide	←→			45,000.00				✓	Env. Health	MA
		Clearing and leveling of final refuse disposal sites	Municipal wide	←→		2,000.00	50,500.00				✓	Env. Health	MA
		Organize health and sanitation education	Municipal wide	←→			30,000				✓	Env. Health	MA
		Organized medical Screening for food and drinks handlers	Municipal wide	←→		10,000.00	10,000.00				✓	Env. Health and Sanitation unit/Health Service	MA
		National Fumigation	Municipal wide	←→			36,692.65				✓	Env. Health	MA
		Noise control	Municipal	←→			20,000.00			✓		Env. Health/EPA	MA
		Construction of mechanized boreholes and hand pumps and urinal	Municipal wide	←→		50,000.00	100,000.00			✓		Env. Health/EPA	MA

		Street cleansing, desilting of drains and weed of public spaces along major streets with the CBD's	Municipal wide				20,000.00				✓	Env. Health	MA
		Support to District Water and Sanitation activities (WATSAN)	Municipal wide				42,000.00				✓	MPO/Env. Health/Com. Dev't/Works	MA
	<b>Disaster Prevention and Management (NADMO)</b>	Procure relief items for Disaster victims	Municipal wide				58,000.00				✓	NADMO	MA
		Organize Public Education on Disaster Prevention and management	Municipal wide			5,000.00	10,000.00				✓	NADMO	MA
		Identify and map out all disaster-prone zones and safe havens	Municipal wide				7,000.00			✓		Municipal Director, Operations Officer, Eoc Officer, Invited Experts And Zonal Officers	MA
		Train Staff in DRR	Staff				10,000.00			✓		NADMO	MA
		Formation and training of DVGs	Municipal				10,000.00			✓		NADMO	MA












	<b>Spatial Planning and Management</b>	Preparation and revision of Planning Schemes	Selecte d Comm unities						30,000.00			✓		Physical Planning	MA
		Preparation of structure plan				10,000			50,000.00			✓		Physical Planning	MA
		Street naming and property addressing	Munici pal wide						20,000.00			✓		Physical Planning	MA
		Public education and awareness creation on spatial planning and permit acquisitions	Munici pal wide						10,000.00			✓		Physical Planning	MA
	<b>Roads</b>	Routine Maintenance and Reshaping of 30km of roads	Munici pal wide						240,000.00				✓	Works Works/Urban roads	MA
		Undertake Road Inventory	Munici pal wide			2,000.00							✓	Works/Urban roads	MA
		Sensitization of drivers in the municipality on prevention of road accidents	Munici pal wide						30,000.00			✓		/Urban roads	MA
	<b>Energy</b>	Maintain and procure Street lights	Munici pal wide						245,000.32				✓	Works/MP O	MA



	Infrastructure and Maintenance	Purchase/repair of office equipment/furniture/electrical accessories	Admin.	<div></div>					23,000.00	50,000.00			✓		Procurement/Works	MA
		Supply of Building Materials for Self-Help Projects	Municipal wide	<div></div>						284,999.68				✓	Works	MA
		Resource Area Councils (substructures)	Municipal wide	<div></div>						50,000.00				✓	MPO	MA
		Rehabilitation of police commander’s residence and others	Juaso	<div></div>						70,000.00			✓		Works/GPS	MA
		Maintain office Vehicles and equipment	Admin.	<div></div>					35,000.00	60,000.00				✓	Works	MA
Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost					Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborating
Development Dimension: Governance, Corruption and Public Accountability																
management, Administration and Security	Security Services	Completion of Police Station	Banso	<div></div>							220,501.26			✓	Works/GPS	MA
		Construction of Police Station	Obogu	<div></div>							450,000.00		✓		Works/GPS	MA

		Completion of police station	Damp ing	←					97,979.33					Works/GPS	MA
		Provide support for security agencies in the Municipal	Central Admin.	←					20,000.00	40,000.00			✓	Admin.	MA
	<b>Finance and Audit</b>	Embark upon pay your levy education campaign	Municipal Wide	←					5,000.00	20,000.00			✓		
		Payment of Telecommunication bills and broadband fees	Municipal Wide	←					4,000.00	35,000.00			✓		
		Support to Internal Audit activities	Admin.	←						12,000.00			✓		
	<b>Planning, Budgeting and Coordination</b>	Support Monitoring and Evaluation activities	Central Admin.	←							50,000.00		✓	MPCU	MA
		Support to MPCU Activities	Central Admin.	←						20,000.00			✓	MPO	MA
		Support to 2024 Budget Preparation	Central Admin.	←						15,000.00		✓		Budget	MA
		Gazetting of Fee fixing and Bye laws for 2023	Central Admin.	←						25,000.00		✓		Budget	MA
	<b>Human Resource Management</b>	Capacity building for staff	Central Admin.	←						10,000.00	45,859.00		✓	HR/MPO	MA
		organize training on Performance											✓		

		Management and LGS protocols, IT audit, reports and minute writing														
		Attend Seminars/ Conference/ Workshops	Central Admin	←				5,000.00				✓				
		Prepare HRMIS & updates	Central Admin.	←				5,000.00				✓		HR/MIS	MA	
	Statistical Services	Collection and update of revenue data	Municipal wide	←				1,000.00	10,000.00			✓		Statistical Dept.	MA	
		Support to Statistical Department		←				500.00	20,000.00			✓		Statistical Dept.	MA	
	General Administration	Servicing of Assembly Meetings	Central Admin.	←				120,000.00	86,000.00				✓	Admin.	MA	
		Water bills	Central Admin	←				1,000.00	20,000.00				✓	Admin.	MA	
		Fuel and Lubricants	Central Admin	←				109,000.00	40,000.00				✓	Admin.	MA	
		Electricity charges	Central Admin	←				10,000.00	50,000.00				✓	Admin.	MA	
		Legal Services	Central Admin.	←					5,000.00				✓	Admin.	MA	
		Printing of vehicles stickers	Central Admin.	←					5,000.00				✓	Admin.	MA	



		Protocols services	Central Admin.			6,000.00	20,000.00				✓	Admin.	MA
		Emergency /contingency	Central Admin.			50,000.00	80,000.00				✓	Admin.	MA
		Local travel cost	Central Admin.				20,000.00				✓	Admin.	MA
		Pay NALAG dues and diaries	Central Admin.				10,000.00				✓	Admin.	MA
		Organize National Functions (Citizen Day)	Central Admin.				10,000.00				✓	Admin.	MA
		Pay Website premiums	Central Admin.				25,000.00				✓	MIS/Fin. Dept.	MA
		Undertake FM/Press Programmes	Central Admin.			5,000.00	20,000.00				✓	Admin.	MA
		Seminars/ Conference/ Workshops	Central Admin.			15,000.00					✓	Admin.	MA
		Procurement of office equipment	Central Admin.			5,000.00	25,859.00				✓	Admin.	MA
		Donation	Central Admin.			40,000.00	20,991.95				✓	Admin.	MA
		Contributions	Central Admin.			8,000.00	30,000.00				✓	Admin.	MA

		Procurement of stationeries	Central Admin.						15,000.00	40,000.00				✓	Fin./Stores	MA
		Organize Townhall/ Public Fora on Current developmental issues	Central Admin.						5,000.00	40,000.00				✓	Admin.	MA
TOTAL		119														